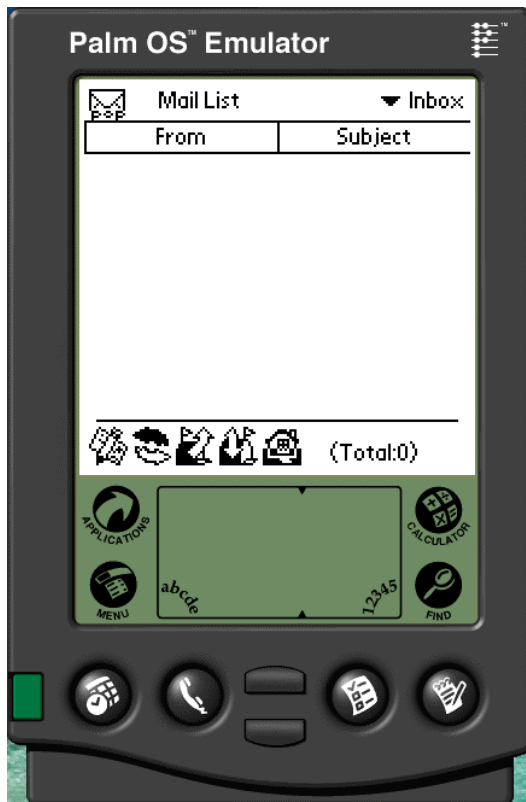


## Quick Reference Guide


### Open the AceMail application

- Tap the AceMail icon and you'll be into the AceMail's inbox. Tapping the popup trigger in the upper-right, you can select the items which are named with Inbox, Outbox, Trash, Sent, and Draft.




- There are five buttons in the lower-left of the form:

Tap the icon  to mail a letter; According to **Outbox**.

Tap the icon  to build connection with the net for both receiving and mailing;

Tap the icon  to build connection with the net for mailing;

Tap the icon  to build connection with the net for receiving;

Tap the icon  to display the address; According to **Address**.

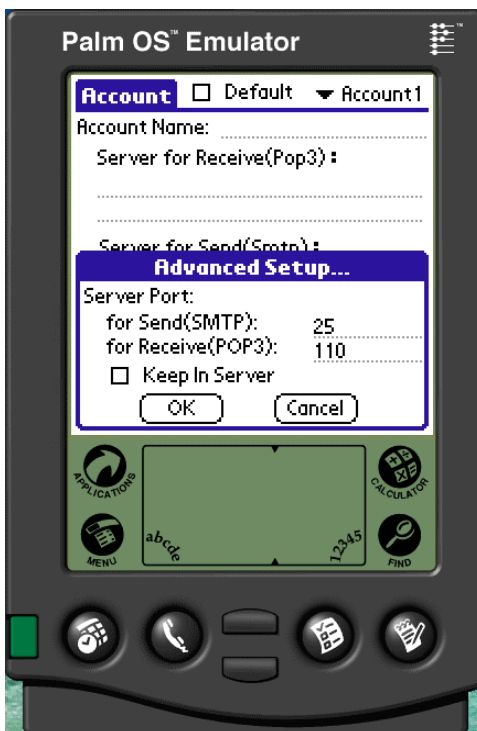
### Setting and Building connection

AceMail application supports multi-account.

1. Tap Option|account from the menu to set the account.




Tap the Advanced button to set the Server Port.





2. Tap Option|Preference to add signature to every mail. If there is signature , the application will add the signature to every mail.



3. Tap Option|Fond to set fond.

4. Tap the icon  to build connection with the Internet.

To only build the connection for mailing , tap the icon  . To only build the connection for receiving , tap the icon  .

## Inbox

Store the received letters

1. If the connection succeeded , now you can receive the letters.
2. The received letters will be shown on the screen , and simultaneously the number of the letters in your **inbox** will be showed.
3. Tap a mail to read and reply the mail.

## Outbox

Store the letters that are not sent successfully

1. To write a letter , do one of following:

- Tap Mail|New from the menu.

- Tap button  .

Then the **edit dialog box** will be shown.

2. Tap a letter in the outbox to edit it or delete it. After edit , tap the Cancel button and a **Save Draft dialog box** will be popped up. Tap the Yes button to save the letter in the **draft box**.
3. The number of the mails in the outbox will be shown in the lower right.

## Trash

Store the deleted letters

1. Tap Mail|Empty from the menu to delete the all mails in the trash completely.
2. Tap a letter in the **trash** . If the letter is from the **inbox** , tap the Reply button to reply it or tap the Undid button to get it back. If the letter is not from the **inbox** , tap the Edit button to edit the letter. Tap mail|delete from the menu to delete this letter.
3. When editing a letter , tap the Cancel button in the **edit dialog box**, a **save draft dialog box** will be popped up . Tap the Yes button to save the letter. Or tap the Send button or Send Later button to send it or store it in the **outbox**.

## Sent

Store the letters that are sent successfully

## Draft

Store the draft of a letter

1. Tap a letter in the **draft** to edit it or delete it.
2. When editing the letter in the edit dialog box, tap the Cancel button and a **save draft dialog box** will be popped up . Tap the Yes button to save the letter . Or tap the Send button or Send Later button to send it or store it in the **outbox**.

## Address

Store your E-mail address list

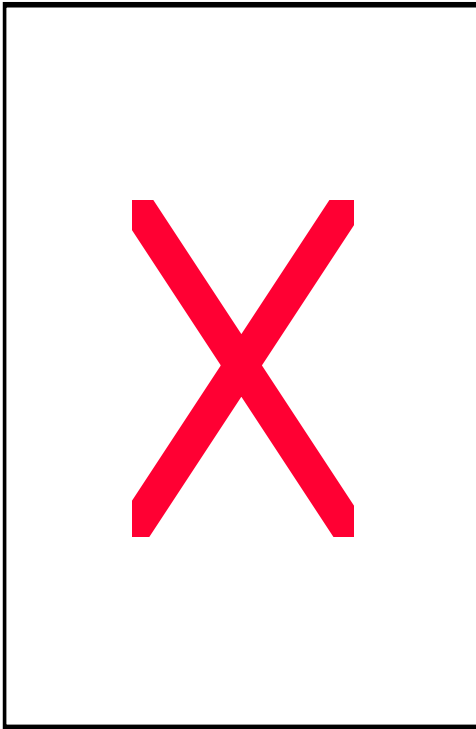


1. Tap the icon to display the **Address**.



2. To add new E-mail address to the **Address** , Tap the New button.
3. Tap Address|Import from the menu to add address list of the Address application to the **Address**.
4. Tap the popup trigger in the lower-left to choose New Mail , Edit Address or Delete Address:
  - 1) If choosing New Mail , tap the E-mail address in the dialog box to write a letter that is mailed to this address.
  - 2) If choosing Edit Address , tap the E-mail address to edit this address.
  - 3) If choosing Delete Address , tap the E-mail address to delete this address from the address list.

## Edit Dialog Box




1. In the **edit dialog box** , you can implement some functions such as Undo , Cut , Copy , Paste , Select All.
2. After editing a letter , tap the Send button to send the letter.  
If tap the Send Later button , the letter will be saved in the **outbox**.  
If tap the Cancel button , the letter will be saved in the **draft**.


## New feature Of AceMail version 1.0 Build001:

### 1. Deleting Selected Records:

You can select one special record, or select all records in current category, or deselect all items. And you can delete them one time. When deleting, if current category is not the Trash, the records selected will be moved to Trash; if true, the records will be deleted from device, and can't be recovered.

### 2. Reading Mails:

If current category is Inbox, and the records in which are just received without reading, the icon showed would be : 

If having been read, the icon showed would be : 

The following picture shows the AceMail after beening modified:



## New feature Of AceMail version 1.0 Build002:

### 1.New color icons

New color icons for selecting records are added in this version.



### 2. Bugs fixed

#### 1. Displaying bugs

Better showing effect than versions older than 3.5.

#### 2. Bug in Account database

In last version ,the user password may be modified to "\*\*\*\*\*",and could result in fatal error when receiving mails. The bug has been fixed in this version.

#### 3. Fixed: signature left out.

#### 4. Fixed: mails sent should be saved in the 'sent' folder.

#### 5. Database Overwriting

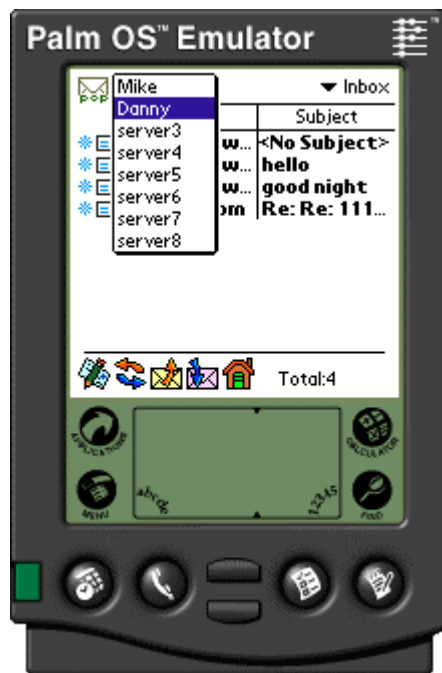
In early AceMail versions,once you overwrite the "MailDB" database,the applications might work unsteadily,Now the problem has been fixed too.



## New feature Of AceMail version 1.1.6: (2001/06/29)

### 1. Enhancement

- 1.You can specify whether to download only the header of a message . The method is often used to receive messages fastly.
- 2.You can select an account on the main interface conveniently now, instead of selecting it on the Account interface.



### 2. Bugs fixed

- 1.Fixed bugs which may delete some of your messages in server even you have choosed the checkbox to keep them.
- 2.Fixed creating an account record with some of fields may be blank.

## New feature of AceMail version 1.1.7: (2001/07/05)

### 1. Enhancement

1. Now you can export the address of AceMail to the database of the Address application.
2. On the About screen, the information about version has been added.

## New feature of AceMail version 1.1.8: (2001/07/11)

### 1. Enhancement


1. On the MailList screen, the AceMail 1.1.8 supports dragging the line between the Address and Subject of a mail record.
2. When you tap the From/To button or Subject button, the AceMail 1.1.8 can sort the records by ascending order or descending order.
3. On the MailList screen, two buttons have been added as a handy toolbar. One is used to select all and deselect all. Another is used to delete the selected record(s). The toolbar's function is the same as the menu's.

### 2. Bugs fixed

1. A bug about editing a mail record has been amended. When you are editing a mail and exit the application abnormally, the application will slip a cog before. But now, no error occurs.

## New feature of AceMail version 1.2.7: (2001/7/20)

### 1. Enhancement

1. A little change has been made on the MailList interface. Now, on the MailList the date and size of the all mail records can be displayed. You can tap the pushbutton  to choose whether the date or the size should be displayed.
2. You can tap the pushbutton Date(size) to sort the records according to the date and time of the records (the size of the records). Ascending order and descending order all can be done when you tap the button twice.

### 2. Bugs fixed

1. In the old version, there is a bug that an error will occur when the application is used in Palm OS 3.0. Now the bug has been eliminated.

## New feature of AceMail version 1.2.8: (2001/7/26)

## 1. Enhancement

1. In the new version of AceMail, when you click the icon that marks whether the letter has been read, you can look through the basic information about the letter. If you want to exit from it, you can tap the outside of this form.
2. The basic information of the message including: Subject, From, Data, Size.
3. In the form there place two icon-buttons: one used to browse message, the other to delete the messages.

## 2. Bugs fixed

1. In previous version of AceMail, when you modify a message, an “under-locked chunk” error will occur. Now we amend this distaste bug. 😊

## New feature of AceMail version 1.2.9: (2001/8/8)

### 1. Enhancement

1. You can look up for an address from the built in address application while writing a letter.

### 2. Bugs fixed

1. Fixed bugs when sending a copy . If there're multiple recipients ,you should compart them with ", " . ☺

Thank you very much for supporting our work. We'll do our best to supply you better service!