

Items

**Version 1.0
for Palm OS**

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Program Features

Items maintains an **alphabetically sorted list of items** allowing **multiple selection**. Either the full list can be shown in order to select items or only the selected items can be displayed to be marked as done.

Items is optimal for **shopping lists** and other (recurring) reminders. It is designed to be **used with fingers only**. A large virtual keyboard is available to enter items. Preconfigured keyboard layouts for English and German are available.

The program can **import from and export to the Memo Pad**.

System requirements

The program runs on Palm OS systems starting with version 3.0. It uses 22 kB of memory.

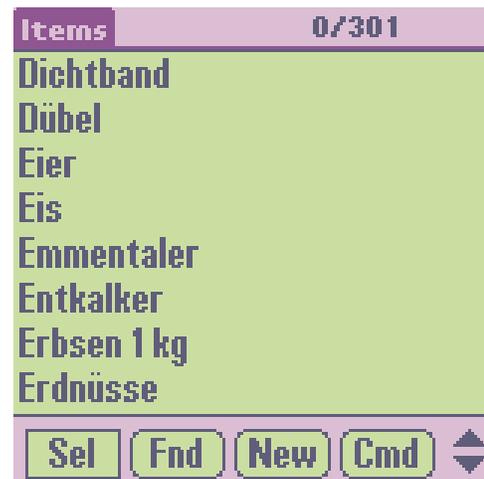
Software installation

Unpack the zip file and and copy the file items.prc in the install directory of your Palm desktop software. In most cases a double-click on items.prc will do this job. After a HotSync you can start Items on your handheld.

Using Items

Tap on **New** to enter an item. A large virtual keyboard is shown together with a line of text. Enter the item name and tap on **Ok**. The new item will be selected. More details on the keyboard are given below. Instead of using the keyboard you can also enter Grafitti characters or use the standard virtual keyboard of your device.

Tapping on an item will toggle the selection of the item. The numbers of selected and all items are shown in the title line.

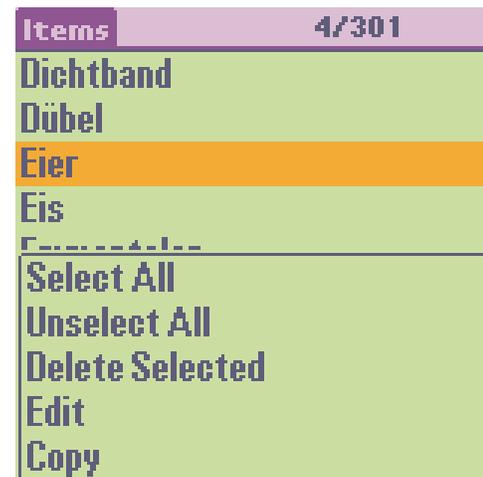
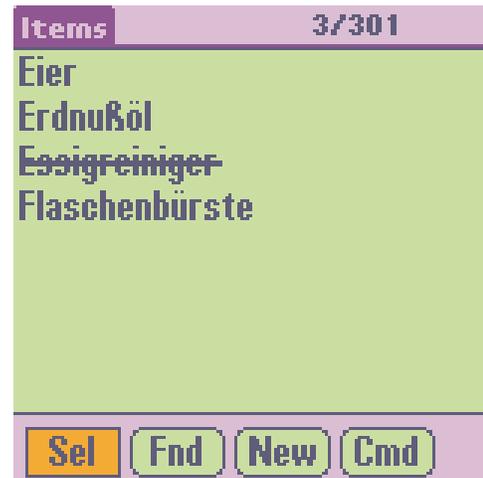


Tap on **Sel** to see the list of selected items. Tap on an item to unselect it (strike it out). Tapping on the item again will reselect it.

Tap on **Fnd** to position the list on the first item starting with the search string. The display will return to the list after each character, but the search string is remembered and further characters can be added by tapping on **Fnd** again. It will be cleared after an item is selected or another command is executed.

Cmd show a list of less frequently used commands:

- **Select All/Unselect All** selects all items or unselects all items in the list.
- **Delete Selected** will delete all selected items from the list. If more than one item is selected an alert to confirm the operation is displayed.
- **Edit** will edit the item which was selected last. When tapping on **Ok**, the modified item will replace the item in the list.
- **Copy** will place a copy of the most recently selected item in the edit field to create an item similar to an existing one.



The menu command "**Import from Memo**" will import items from an entry in the Memo Pad application, one item per line.

"**Export to Memo**" appends a new memo to the Memo Pad database containing the selected items from the list. If no item is selected the whole list will be transferred.

"**Preferences/General**" shows a form with preferences for the application.

The menu item "**Preferences/Keyboard**" will bring up a form to customize the keyboard (see below).

Preferences

Use the menu item "**Preferences/General**" to display a form with application preferences.

Check **Backup** to get a Backup of the Items database on each HotSync operation.

When "**Force key click**" is selected key clicks will be generated while tapping on the keyboard regardless of the system sound preference settings.

Checking "**Accelerated scrolling**" will lead to faster scrolling through the list with the hardware ups/down buttons. When the buttons are hold down for auto repeat the list will be scrolled by one sixteenth to one eights of the list size. Short presses on the buttons will scroll by one screen.



The large virtual keyboard

Tap on the keys to enter text. Erase characters with the Del key. This key repeats, all others do not. The hardware keys up/down position the insertion point. Use the nrm/Cap/CAP and abc/123 buttons to change the keys. CAP locks the capitals. Tap on Ok to go back to the main screen.

If you prefer, you can also use Grafitti or the virtual keyboard. The large keyboard is designed to be used with fingers. Rarely used characters are not available on this keyboard.

Use the menu item Preferences/Keyboard on the main form to configure the keyboard.



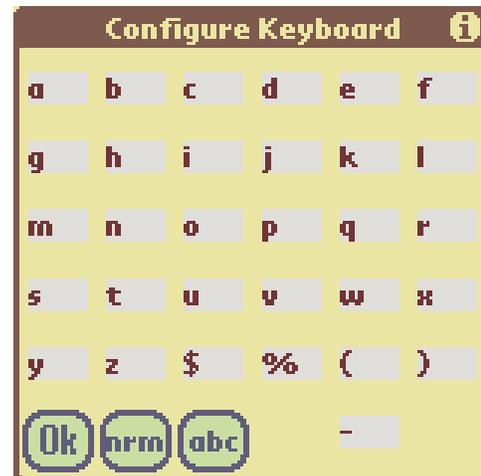
Keyboard configuration

To configure the keyboard select the menu item "Preferences/Keyboard" on the main form.

Replace characters as desired in the editable character fields. Use the nrm/Cap and abc/123 buttons to switch between the different keyboards available.

Use the menu to set the keyboard to the default layout for English or German.

Tap on Ok to go back to the main screen. Changes will be saved in the preference database and be available on later invocations of Items.



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